

## Volunteer Role Description

### Role Title

Cathedral Welcomer

### Number of Volunteers Required for Role

A reasonable number as suitable

### Department and Supervisor

Canon Precentor

### Description of activities to be undertaken by Role Holder

A volunteer Welcomer will offer the following to visitors to the cathedral:

- being a welcoming presence in the cathedral by greeting visitors and helping them enjoy their visit
- offer appropriate leaflets to support their visit and information to support their experience
- answer general questions about the cathedral and its life and to direct visitors to guides for more in depth information
- ensure that those who come in for prayer or to just to sit quietly are directed to an appropriate space
- attend training sessions as advised

### Likely Time Commitment

Flexible and open to discussion

### Relevant Skills

A Welcomer will need to feel comfortable meeting groups and individuals with a wide range of ages, nationalities and need. They should also show an ability to discern individual need and refer to others as appropriate.

### Training Needs

Induction to life of cathedral and its structure and personnel. Training on hospitality and inclusivity. Be given up to date information about the cathedral and events.

### Leader of Recruitment Process

Richard Mackinder and Rebecca Hale

### Suggested Scope of Advertisement

This work is suitable for over 18s.